

1 December 2015



Tel +27 11 879 5700 | Fax +27 11 879 5800/1  
Linbro Business Park, 68 Saturn Cres,  
Sandton, 2065, Gauteng, South Africa  
PO Box 76198, Wendywood, 2144, South Africa  
[www.acs.altech.co.za](http://www.acs.altech.co.za)

---

Dear Stakeholder

Altech Card Solutions is part of the Altron TMT group of companies, which in turn is part of the greater Allied Electronics Corporation Limited (Altron) group of companies.

As a member company of a public listed group of companies, we recognise the constitutional right which provides that everyone has the right of access to any information held by the State and any other person which is required for the exercise or protection of any rights. Such right is subject, however, to certain justifiable limitations which include, but are not limited to, limitations aimed at the reasonable protection of privacy, commercial confidentiality and effective, efficient and good governance of other persons.

Furthermore, we recognise that any right in terms of the aforementioned needs to be balanced with any other rights including those set out in the Bill of Rights of the Constitution.

To this effect, Altron as the ultimate parent company of Altech Card Solutions has appointed and authorised the undermentioned Chief Information Officer (CIO) to, amongst other responsibilities, be responsible for governance measures that facilitate the promotion of the rights of access to information held by the Altron group of companies including Altech Card Solutions.

The CIO has established a Section 51 Manual which incorporates the various records, as contemplated in The Promotion of Access to Information Act, No 2 of 2000 (as amended) (the Act), in order to give effect to the aforesaid right, in a manner which enables stakeholders or other persons to obtain access to certain of Altech Card Solutions's records as inexpensively and effortlessly as reasonably possible.

The CIO is the duly authorised officer of Altech Card Solutions for the purposes of the Section 51 Manual contemplated in terms of the Act as the information officer, whose contact details are listed as:

Contact Person	Dr PW van der Walt
Designation	Chief Information Officer
Physical Address	Altron House 4 Sherborne Road Parktown, 2193 Johannesburg

Postal Address P O Box 981  
Houghton  
2041  
SOUTH AFRICA

Telephone +27 11 645 3600

E-mail address [pvdwalt@altron.com](mailto:pvdwalt@altron.com)

Website address <http://www.altron.com/>

In order to obtain access to the records of Altech Card Solutions and in order to understand your rights and limitations in terms of the Act, you are encouraged to access the following link that will provide you to access to the Altron Section 51 Manual.

[http://www.altron.com/access\\_information.asp](http://www.altron.com/access_information.asp)

Yours sincerely



**Derek J Chaplin**  
Managing Director : Altech Card Solutions and Nu Pay